

## Bayside Key Meeting Minutes

March 7, 2013 at 6pm, Town and County Hospital on Webb Road, Tampa, FL

Board Quorum: Richard Hayes, Lauren Urtel and Kayleen Mueller  
Michael Barbose and Della Debeer were unable to attend.

Property Manger in attendance: David Drake

There were 4 unit owners in attendance.

1. CALL TO ORDER
2. ESTABLISHED QUORUM
3. LANDSCAPE FOR POOL AREA – *This landscape and concrete pad were previously approved at the July 17, 2012 meeting by all in attendance.*
  - a. There will be a crushed shell walkway on the side of the pool to the concrete pad in the rear of the pool.
  - b. Landscape plan has been received but the plants will not be added until the concrete pad is finished being constructed.
  - c. Table voting until plans for concrete addition are received from landscaper.**
  - d. Up to 5 picnic tables can be placed on the concrete pad.
  - e. Steel trash cans will be used in this area.
  - f. Board has NOT approved for the community to supply a BBQ grill. The insurance implications would need to be considered if this is considered in the future.
  - g. The concrete pad will not be covered.
  - h. Richard Hayes wanted it noted that he was opposed to the addition of the concrete pad.
4. GUTTERS FOR REAR OF UNITS  
**All in attendance voted – gutters approved by ALL in attendance.**
  - a. 7” gutters have been recommended with 5” downspouts.
  - b. 10 yr warranty on installation and lifetime warranty on gutters themselves.
  - c. Placed on the rear of the units along the bottom of the lower roof line.
  - d. \$25,000 for the entire community.
  - e. Any erosion that is undermining the concrete pads for air conditioners needs to be fixed once the gutters are in place. A mix of rocks and cement can be used where appropriate to shore up from further erosion. There may need to be some grading and grass replaced.
  - f. There was discussion of the erosion along the front of the units. Rock is needed to be placed 18-24 inches off of the building to avoid further erosion and damage to plants. The front of 5922 has significant erosion in the front garden area that is now covered by the new mulch and recommended that this be addressed before the rainy season.
5. UPDATE ON COUNTY VIOLATION
  - a. All trees that will be planted have been completed.
  - b. Remainder of trees the County requested will be mitigated by a donation from Sunset Landscaping to Hillsborough County Schools and Parks.

## 6. UPDATE ON WEBSITE

- a. Ameritech is setting up new site off line to minimize the downtime between transition to the new web manager. The old site will come down for a short time. The ability to email notices to all registered users will be maintained. The current web address will be retained [www.baysidekeyhoa.com](http://www.baysidekeyhoa.com).

## 7. OLD BUSINESS

- a. Sprinklers - majority of repairs were reported as being completed. Owner reported that there are still sprinklers missed in the front of **5920 building**. There is one head blocked by bushes that needs to be moved at **5913**.
- b. Fence from adjacent association – The neighboring community is in financial straits and have asked for a little patience and they will get to the fence.

## 8. BOARD MEMEBERSHIP

- a. Richard Hayes resigned from the board.
- b. Susan Porter volunteered to participate on the board.
  - i. Since there was not a quorum once Richard resigned then David said the board could vote to add Susan to board via email. Kayleen will email and then let Susan know when approved.

## 9. ADJOURNED MEETING